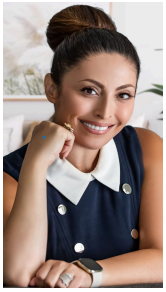

Nadia Digilov

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Summary

Education: BBA Pace University **Major:** Finance **Minor**: Economics **Certifications**: Series 7, Series 63

➔ **Specialized in delivering projects for high-volume sell-side and buy-side trading platforms**

- Technology lead and product owner for Citi's Wealth Management Trading platform with over $80B+ under management
- Over 12 years of experience delivering complex, high-budget ($7M+) enterprise projects
- Recent projects implemented across AI platforms and tools, Cloud/Saas Migrations, Trading Application Version Upgrades, Regulatory Initiatives,

➔ **End-to-End Project & Product Ownership**

- Manage global teams across multiple time zones, coordinate with enterprise stakeholders (30+ internal stakeholders per project)
- Lead full project lifecycle—from planning and budgeting to UAT testing and production releases using Agile, SAFe, and Waterfall methodologies.
- Manage vendor relationships

➔ **Cross-Functional Collaboration & Agile Delivery**:

- Act as the main bridge between business, technology, and vendors. Translate requirements into detailed documentation and user stories, manage product backlogs, and facilitate sprint planning, retrospectives, and stakeholder demos to ensure continuous delivery and alignment with business goals.

Languages: English, Russian, Ukrainian

PROFESSIONAL EXPERIENCE

Citigroup Wealth Technology, Technical Lead and Application Owner, Aug 2020-Present

- **Leader in Product, Technology, and Risk Management**: Serve as the product and technology lead for Charles River IMS, managing platform upgrades, cloud migration, enforcing IT and cybersecurity policies, and overseeing application risk mitigation across a $80B+ trading ecosystem.

- **Regulatory and Vendor Oversight**: Lead regulatory implementations, ensure compliance with evolving market standards, and manage the vendor relationship
- **Cross-Functional Project Execution**: Drive project planning and execution, manage stakeholder communication, support QA and development teams

Jefferies Group, Fixed Income & Equity Technology PM, Apr 2020-Aug 2020 (Contract)

- **Project and Stakeholder Management**: Led status meetings, managed escalations, and communicated risks, progress, and priorities to senior leadership and cross-functional stakeholders, ensuring alignment and transparency.
- **Agile Product Delivery and Development**: Delivered projects using SCRUM/Agile methodologies, created product roadmaps, defined business and technical workflows, and coordinated development efforts across teams to support strategic objectives.

Estee Lauder Companies, Global E-Commerce, Technology PM Apr 2019- Apr 2020 (Contract)

- **Global Program Leadership**: Led the enterprise-wide rollout of checkout and payment solutions across 30+ Estée Lauder brand sites in 680 markets, managing scope, budgets, resources, and timelines to ensure successful, on-time delivery.
- **Cross-Functional Project Management**: Oversaw stakeholder coordination, risk mitigation, and escalation management across multiple teams and departments, driving alignment with business goals and delivering detailed reports to senior leadership.

Citigroup, Wealth Technology, Technology PM Jun 2018- Jun 2019 (Contract)

- **Agile Project and Feature Delivery:** Led end-to-end planning, design, and development of new features for Citi Velocity, using Agile Scrum methodology to manage sprints, coordinate global stakeholders, and ensure on-time releases.
- **User Enablement and Production Support:** Managed QA testing, user sign-offs, end-user training, and post-production support, ensuring smooth transitions, issue resolution, and continuous improvement through post-implementation reviews

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London Stock Exchange (LSEG), Technology PM Sep 2017- Jun 2018 (Contract)

- **End-to-End Project Management for LSEG Integration**: Led the integration of the Yield Book portfolio from Citigroup, coordinating front-to-back trade lifecycle initiatives across multiple business lines and managing detailed project plans, schedules, and communications.
- **Requirements Gathering and Documentation**: Created comprehensive documentation (e.g., wireframes, BRDs, FRDs, charters), conducted stakeholder interviews to gather technical requirements, assessed feasibility, and ensured timely resolution and escalation of risks and issues.

KPMG, Digital Transformation, Technology PM, Sept 2016-Sep 2017 (Contract)

- **Cloud Integration and Requirements Management:** Successfully led the integration of multiple data platforms into a centralized cloud solution by translating high-level business needs into clear functional specifications and solution documents for cross-functional teams**.**

- **Cross-Team Collaboration and Delivery Oversight:** Collaborated with architects, designers, and delivery managers to develop prototypes, manage project milestones, and conduct walkthroughs; led post-implementation reviews to drive continuous improvement

Bank of America, Market Tax Regulations Technology PM Sep 2014- Sep 2016 (Contract)

- **Regulatory Project Leadership**: Led the successful implementation of IRS 871A and three additional tax regulatory initiatives across 20+ business lines, defining scope, securing resources, managing PMO cycles using Waterfall, and ensuring timely audit gap closures.
- **Stakeholder Coordination and Documentation**: Acted as the central liaison among legal, audit, business, and external partners; developed BRDs, process flows, and use cases, performed gap and risk analyses, and secured formal sign-offs and audit documentation from key stakeholders.

Celebrating In Style, LLC, NYC based event production firm (2002-2013) Founder/CEO

- International event production firm specializing in large scale corporate events and weddings (300 people +)
- Best selling book published in 2012
- Industry relevant advice featured in popular media outlets (see publications www.linkedin.com/in/ nadia-digilov)

Citigroup, Fixed Income Institutional Sales, Sales Associate, Aug 2003-Sep 2008, FTE

- **Client Relationship & Revenue Growth**: Drove new business and up-selling opportunities across Credit Derivatives, FX, Bonds, and Repos by developing account strategies, revenue plans, and strengthening client relationships in coordination with product specialists and consultants.
- **Trading Lifecycle & Risk Management**: Oversaw credit risk assessments, performed stress tests, and managed end-to-end trading lifecycle activities—including marketing, regulatory compliance, and post-trade analysis—to enhance system efficiency and support global market operations.

Deutsche Bank, College Intern, OTC Equity Derivatives Sales and Trading, Jan 2000-Jan 2003

- **Trade Capture & Lifecycle Management:** Handled trade capture and ongoing lifecycle management of OTC equity options, including settlement and clearance processes**.**
- **Issue Resolution:** Resolved position breaks and trade fails to ensure accurate trade processing and operational efficiency.